

NEW PORTAL LAUNCHED

Dear Valued Utility Service Customer,

We are excited to introduce the City of Bel Aire's new online utility payment portal! This new portal is designed to serve you more efficiently and provide greater access to essential information about your account. Key features of the new system include:

- A self-service portal with 24/7 online access to your bills and account details
- Convenient online payment options
- Paperless billing choices
- The ability to view your usage history and trends



On the back of this page, you'll find step-by-step instructions to set up your account. Simply scan the QR code with your smartphone or visit belaireks.municipalonlinepayments.com to get started.

After setting up your account, you'll automatically be enrolled to receive email reminders about your billing status. Don't want reminders? Just click the "opt out of these emails" link at the bottom of the first reminder you receive.

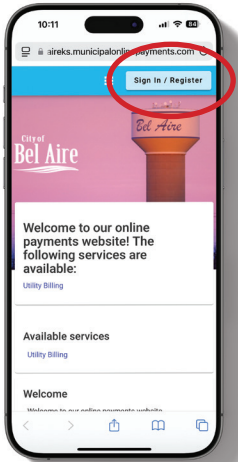
Even if you prefer not to pay online, the new portal offers a range of convenient features. You can review your payment and usage history, update your contact information, and select your preferred bill delivery method.

Moving forward, you will have several options to pay your bill:

- **Automatic Bank Drafts:** Consider setting up automatic payments to ensure your bill is paid on time each month. This convenient option can save you time and prevent late payments.
- **New Payment Portal:** Visit belaireks.municipalonlinepayments.com or scan the QR code above to set up your account. Once registered, you can access your bill and make payments quickly and easily.
- **In Person:** Stop by City Hall during business hours to pay your bill in person.
- **Over the Phone:** Simply call (833) 280-5112 to pay your bill over the phone.

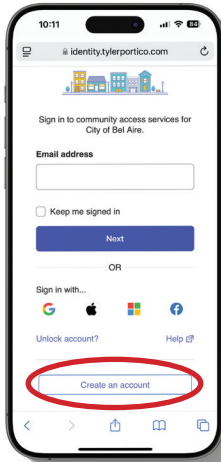
We understand that change can sometimes be challenging, but we hope you find this new system to be helpful and easier to navigate. If you have any questions, please contact the Utility Department at ubclerk@belaireks.gov or call (316) 744-2451 ext. 132.

ACCOUNT REGISTRATION INSTRUCTIONS



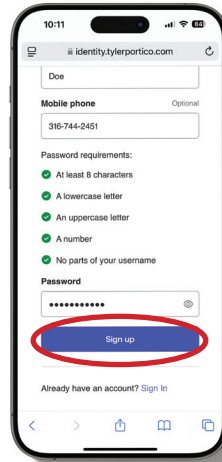
STEP 1

Go to the online payment portal and at the top right corner, click "Sign In/Register."



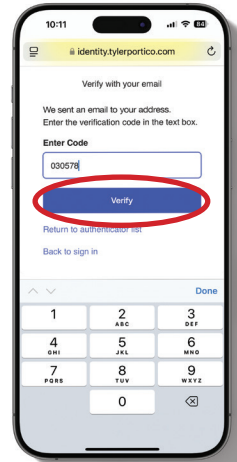
STEP 2

Scroll to the bottom of the page, and click on "Create an account."



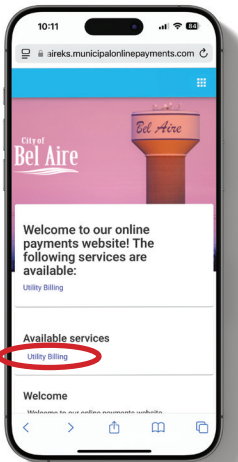
STEP 3

Enter your email, name, phone number (optional), and password. Click "Sign up" when completed.



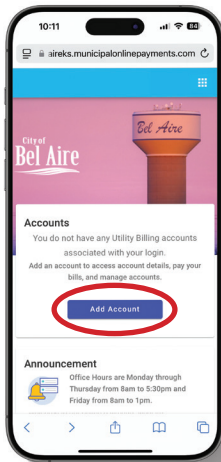
STEP 4

A verification code will be sent to your email. Enter that code and click "Verify."



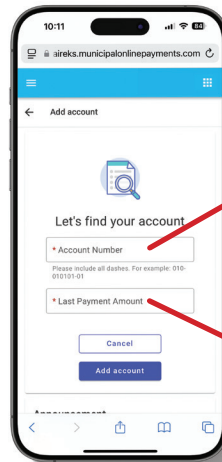
STEP 5

Under "Available Services," Click "Utility Billing."



STEP 6

Click "Add Account."



STEP 7

Input your account number and last payment amount. These items can be found on your bill. Next, click "Add account."

SAMPLE BILL

Account Number	AMOUNT DUE
155-99999-00	\$100.23
Due Date	After Due Date Pay
11/10/2024	PAID BY DRAFT
Account Name	
BEL AIRE RESIDENT	
Service Address	
123 SAMPLE AVE	
Amount Enclosed	
There will be a charge on all returned checks. Make checks payable to City of Bel Aire. Please detach and return this portion with payment.	
YOUR RECORDS	
Address	Account Number
SAMPLE AVE	155-99999-00
Penalty Date	Due Date
11/11/2024	11/11/2024
disconnect.	PREVIOUS BALANCE* \$100.23
	PAYMENTS (\$100.23)
	ADJUSTMENTS \$0.00
	PENALTIES \$0.00
	PAST DUE AMOUNT \$0.00
USAGE	
0	WATER RES 34.20
1,000	SEWER RES 46.36



WINTER RECREATION TEAMS

Indoor Soccer

Kick Off the Fun with Indoor Soccer This Spring! Join us for coed soccer action, laughter, and teamwork in our exciting age divisions: Ages 4-5, 6-8, 9-11 Practices begin February 17, 2025 (once a week) Games kick off on Saturdays, starting March 8, 2025. Register by February 2, 2025, or until spots are full! Sign up today and let's score some memories!

Annual Passes

Kickstart your New Year's resolutions with an annual pass! Enjoy unlimited access to walking, a fully equipped fitness center, open gym time, and pickleball fun. Invest in yourself this year—your goals are waiting!

Rentals at Bel Aire Recreation

Planning a celebration? Whether it's a birthday party, family gathering, or special event, our gym and activity rooms are the perfect space for your needs. We can help make your event unforgettable. Contact Ashley today for details and availability!

Rec Newsletter

Sign up for our Email Newsletter & never miss a beat when our program registrations open!



◀ **SCAN THE CODE
TO SIGN UP!**

CITY HALL HOLIDAY CLOSURES

December 24-25

Christmas

January 1

New Year's Day

January 20

Martin Luther King Jr. Day

HOLIDAYS OBSERVED BY WASTE CONNECTIONS:

Christmas Day

New Year's Day

Trash and recycling services that fall on these holidays will be delayed until the following day.